



## **SPEAKERS' GUIDELINES**

Dear Speaker,

Thank you for participating in our conference.

Please carefully follow the guidelines below to ensure a smooth presentation experience:

### **1- Presentation Format**

- Each speaker is allocated **15 minutes for their talk**, followed by **5 minutes for questions and discussion**.
- Please prepare your presentation in **both PowerPoint (PPT)** and **PDF** formats.
- Bring your presentation saved on a **USB key** prior to your arrival.

### **2- Pre-Conference Submission**

- A **submission link** will be provided a few days before the conference.
- Speakers are encouraged to **upload their presentation in advance** via this link, to ensure everything runs smoothly during the session.

Thank you for your cooperation and we look forward to your contribution.

*The organizing committee*